

BIOLOGICA



Biologica

FACILITIES MANAGEMENT

September 2024

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Executive Summary

We are delighted to submit our proposal to provide Facilities Management services to your new office and lab space. We hope this proposal demonstrates not only how we intend to deliver our solution, but also conveys our passion and enthusiasm to work within the Primary Building and pass on the valuable knowledge we have gained this far.



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- Fast and thorough implementation
- 24-hour helpdesk
- Resilience in the local area with ability to react to short timescales
- The correct H&S protocols
- Enhanced cleaning and sanitation solutions
- Understanding the importance of your operations and how to tailor the service to benefit Biologica



Cultural Fit

Cultural Fit and our experience with similar contracts

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Maintaining critical services (including GmP environments)

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Access to our Life Sciences Network

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Technicore



KEY INFORMATION

Client	Quick Facts	Services
Biocon	Client since: xxx Value: £xm	M&E, GMP Cleaning Catering, Post and Grounds

About the portfolio

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Delivering services in a high specification laboratory

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Delivering services in a high specification laboratory

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NanoCorp



KEY INFORMATION

Client
NanoCorp

Quick Facts
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Services
M&E

About the Portfolio

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Experience

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Biggest Challenges

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Client References

Client	Address	Sector/Type	Contact Details
Technicore	Lorem ipsum dolor sit	Life Sciences	Lorem ipsum dolor sit
NanoCorp	Lorem ipsum dolor sit	Life Sciences	Lorem ipsum dolor sit



London & South East Contract Management Team

Biologica will benefit from our unique Business Unit structure, which has been designed in such a way to empower employees at all levels to make decisions that count and bring the most value to our clients.

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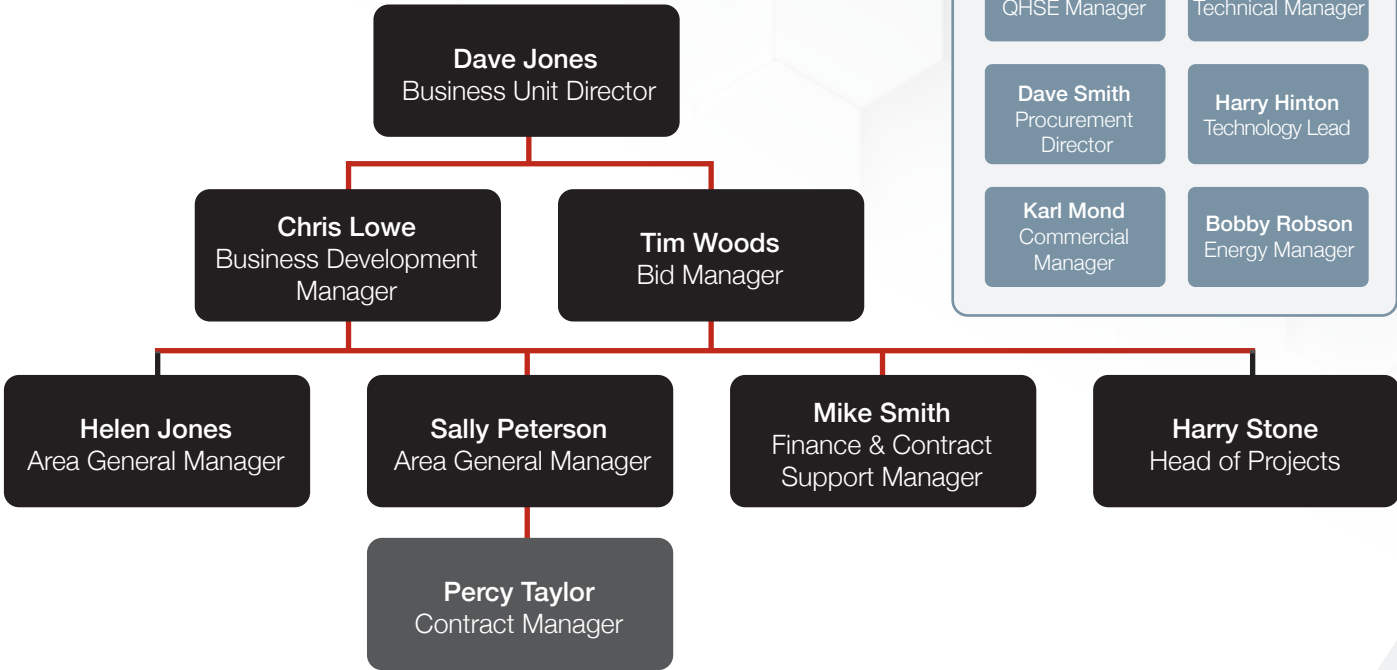
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Business Unit Support Team

Harry Smith Director of People	Lottie Phillips Head of Sustainability
Mo Harper QHSE Manager	Dan Hopper Technical Manager
Dave Smith Procurement Director	Harry Hinton Technology Lead
Karl Mond Commercial Manager	Bobby Robson Energy Manager



Dave is the Lorem ipsum dolor sit amet Robot Dog Creative, consectetur adipiscing elit stand-out communication design sed do eiusmod tempor. Ut world-class design incididunt ut labore et dolore magna aliqua, enim minim veniam stunning presentations quis nostrud. Ex winning proposals ea commodo consequat, not to mention - reasonably priced too in voluptate velit esse. Duis aute irure dolor in reprehenderit graphic design that elevates your message in voluptate velit esse cillum. Duis aute irure dolor in reprehenderit graphic design



Helen is a Senior Operational Manager with experience of Curabitur pretium tincidunt lacus. Nulla gravida orci a odio. Nullam varius, turpis et commodo pharetra, est eros bibendum elit, nec luctus magna felis sollicitudin mauris winning proposals. Integer in mauris eu nibh euismod gravida. Duis ac tellus et risus vulputate vehicula. Donec lobortis risus a elit. Etiam tempor, justo a pellentesque dictum, metus libero dapibus nisl, not to mention - reasonably priced too lorem nunc. Ex winning proposals ea commodo consequat, not to mention - reasonably priced too



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Our Solution for Biologica

What the service looks like and day-to-day delivery

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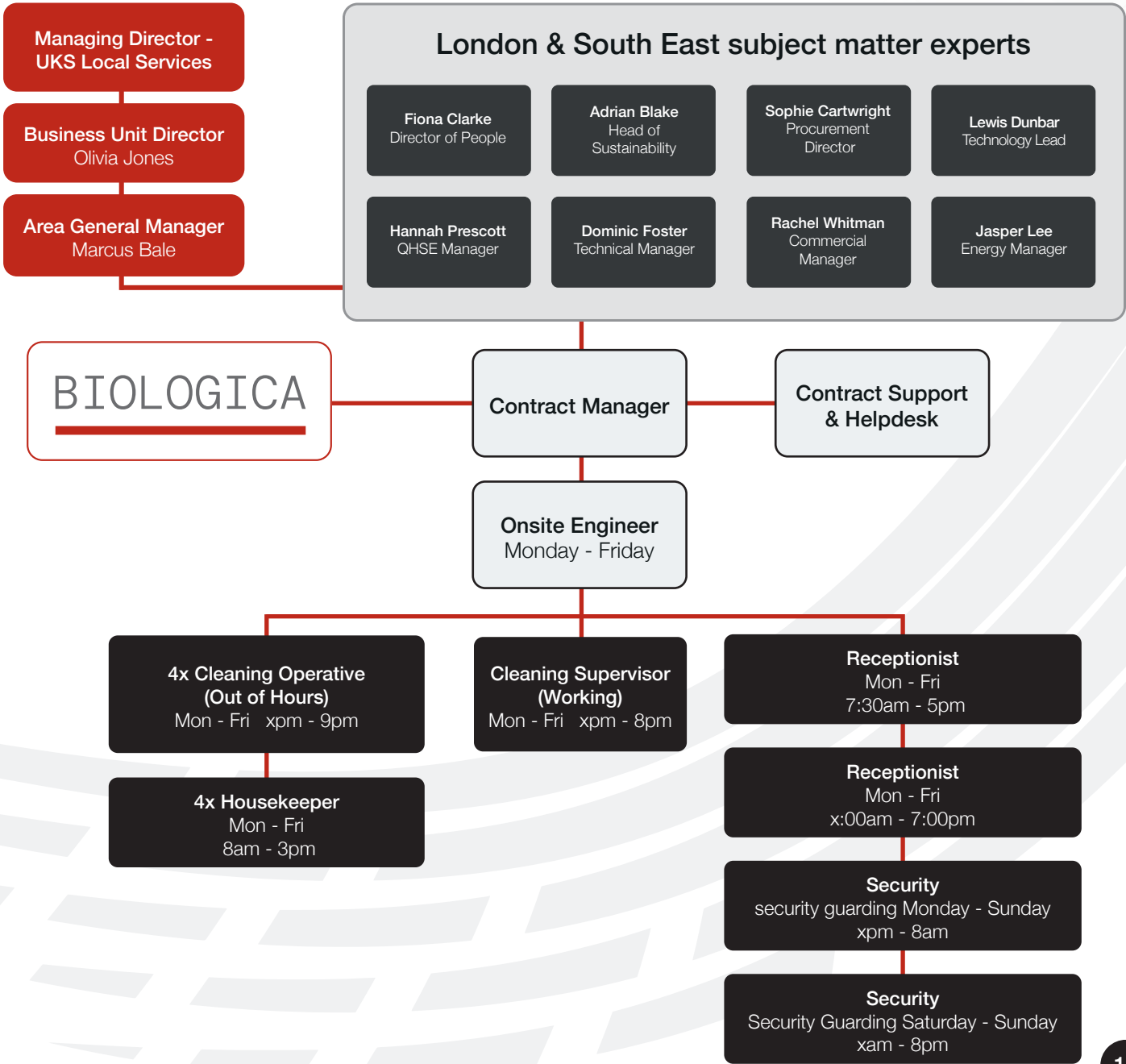
Biologica will have a highly agile and collaborative service that will deliver value to your business and demonstrate a smooth service management through the following benefits:

- Operational continuity and minimised risk
- Contentious improvement
- Detailed monthly reporting
- Bottom line reductions; cost savings and efficiencies
- Highly skilled and motivated employees

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Benefits of partnering with us:

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Hard Services Delivery

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Hard Services

Periodic Service Visits	
Service	Visits
Lorem ipsum dolor sit amet	x Monthly
Heating Lorem ipsum dolor sit ametion vessles, water hLorem ipsum dolor sit amet	x Monthly
Lorem ipsum dolor sit amet	Monthly
Lorem ipsum dolor sit amet	Quartelry
X3 Sliding Lorem ipsum dolor sit amet	x Monthly
PAT Testing - 7Lorem ipsum dolor sit amet	X monthly
Thermal Lorem ipsum dolor sit amet	X monthly
Zip Lorem ipsum dolor sit amete cooler	x Monthly
PickeriLorem ipsum dolor sit amet & 1x Goods Lift	x Monthly
Lightning Lorem ipsum dolor sit amet	X monthly
Hight Lorem ipsum dolor sit amet	X monthly
Catering Lorem ipsum dolor sit amet Maintenance	x Monthly
Catering Lorem ipsum dolor sit amet Maintenance	x Monthly
Lorem ipsum dolor sit amet Wall	X monthly



Cleaning

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Cleaning Service

Staffing	Total Hours
Lorem ipsum dolo	Lorem ipsum dolo
Lorem ipsum dolo	Lorem ipsum dolo

Periodics	
Lorem ipsum dolo	Monthly
Lorem ipsum dolo	X monthly

Washroom		
Category	Assumed Number of Units	Frequency
Hygiene & Various Items		
Lorem ipsum dolo	8	44
Lorem ipsum dolo	22	12
Lorem ipsum dolo	33	9
Sharps & Clinical Waste		
Lorem ipsum dolo	1	xx
Lorem ipsum dolo	1	44
Barrier Matting		
Lorem ipsum dolo	2	11
Lorem ipsum dolo	13	1x

Security Guard & Reception

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Security | Reception

Employee		Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Total	Notes
Lorem ipsum dolo 1	Time	OFF	OFF	OFF	OFF	OFF	0x:00 - 18:00	0x:00 - 18:00	24	Weekends only
	Hours	OFF	OFF	OFF	OFF	OFF	12	12		
Lorem ipsum dolo	Time	18:00 - 0x:00	18:00 - 0x:00	18:00 - 0x:00	18:00 - 0x:00	OFF	OFF	OFF	48	4 on 4 off shift pattern
	Hours	12	12	12	12	OFF	OFF	OFF		
Lorem ipsum dolo	Time	OFF	OFF	OFF	OFF	18:00 - 0x:00	18:00 - 0x:00	18:00 - 0x:00	3x	4 on 4 off shift pattern
	Hours	OFF	OFF	OFF	OFF	12	12	12		
Lorem ipsum dolo	Time	07:30 - 1x:00	07:30 - 1x:00	07:30 - 1x:00	07:30 - 1x:00	07:30 - 1x:00	OFF	OFF	40	Presumed unpaid lunch break
	Hours	8	8	8	8	8	OFF	OFF		
Lorem ipsum dolo	Time	0x:00 - 18:00	0x:00 - 18:00	0x:00 - 18:00	0x:00 - 18:00	0x:00 - 18:00	OFF	OFF	x0	M-F only
	Hours	12	12	12	12	12	OFF	OFF		



Specialist Supply Partners

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At minimum the induction will include:

- Contacts whilst working on site
- Site Rules – for ABCD and Biologica
- Issuing of Authorisations to Work and Permits to Work
- Emergency and Evacuation: Fire – assembly points, alarm sounds, and actions required in an evacuation
- Risk Assessments and Method Statements
- PPE required on site
- Incident Reporting
- Environmental Issues
- Contractor Compliance Summary



Maintenance Planning

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Planning for the various PPM tasks will be based around:

- Ensuring they take place at the most convenient time for the building
- Ensuring subcontractor visits are aligned with our PPM visits for onsite management and supervision
- Managing critical assets and enhanced service considerations.
- Ensuring all waste collection dates are booked in 52 weeks in advance

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Online Log System

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Our standard logbook titles are outlined below;

- Logbook 1:** Electrical
- Logbook 2:** Water Tech

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Our Approach to Mobilisation

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We Commit To:



Full-service continuity
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Robust Stakeholder Management
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A dedicated Mobilisation Leader
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Effective communication
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Mobilisation team
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Mobilisation Plan

Our plan is designed to provide as much detail as possible, however prior to the transition we will work closely with Biologica to agree and finalise key milestones.

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ABCD will bring to the mobilisation period:

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- > Development of relevant processes and delivery aligned to meet the standards of the contract
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Specialist Business Support Services



Data share from the incumbent ABCD team within the primary building



Implement all systems ready for go live



Full Communication Plan to ensure transparency



Minimise impact to the primary building

Added Value Through Our Technology Platforms

Service Insights

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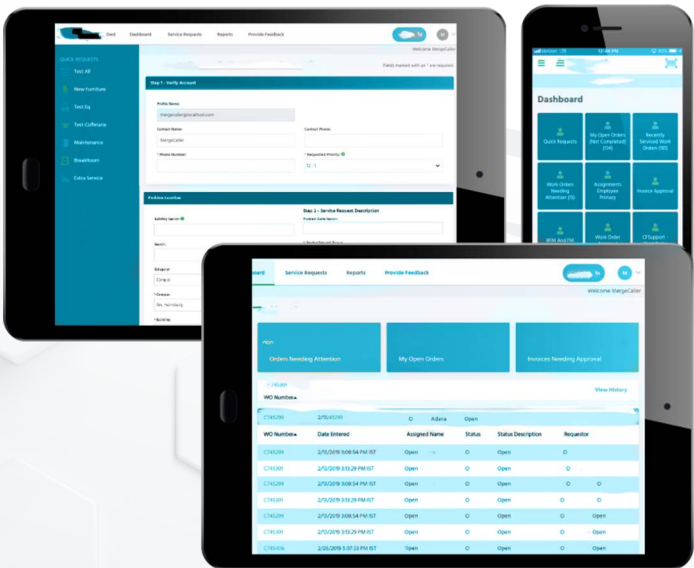
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Tech Request

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FM Analytics

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Spreadsheet based recording

Online Dashboard Portals

Reactive spend tracking

Health & Safety and Governance

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Our philosophy is simple:

No Complacency... No Compromise... 100% Compliance... Always

Our approach - Integrated Management System

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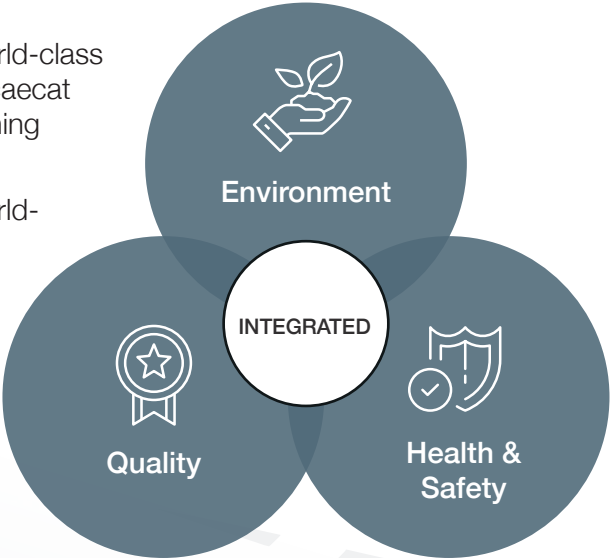
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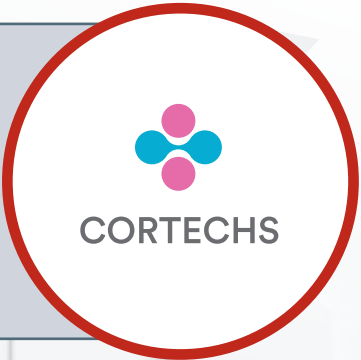
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Our commitment to Biologica

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QHSE Management plan

During transition, we will develop and implement our Plan. The plan will cover the following elements:

- Contract scope
- Objectives and targets
- Supporting systems
- QHSE management (includes fire management and sustainability)
- Collaborative working
- Asset management
- Energy management
- Innovation and performance management

Our approach will be to start with Lorem ipsum dolor sit amet Robot Dog Creative, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation stand-out communication design ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse world-class design cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt stunning presentations mollit anim id est laborum.

Self-auditing

The established ABCD process for monitoring compliance and self-audit includes:

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Conducting self-audits

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Quarterly audits by the Area Manager and Contract Manager

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Self-audit results

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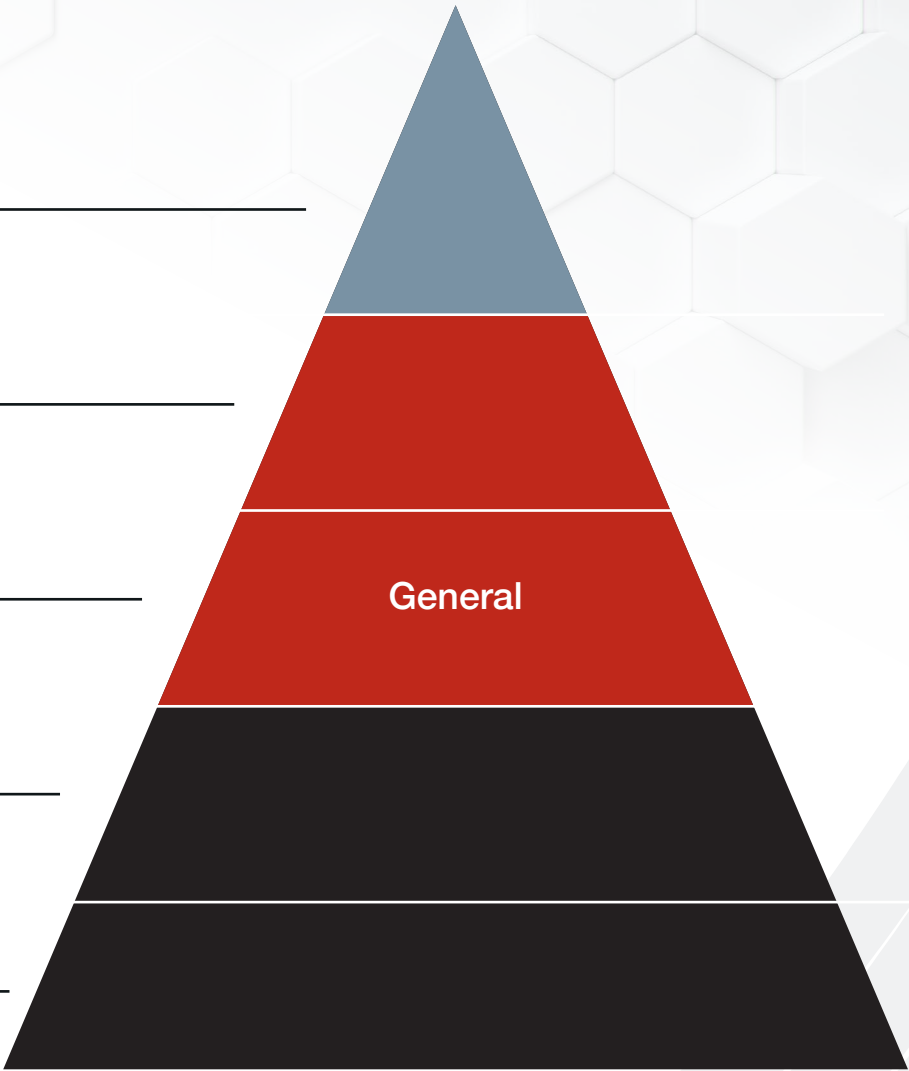
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Self-audit reports

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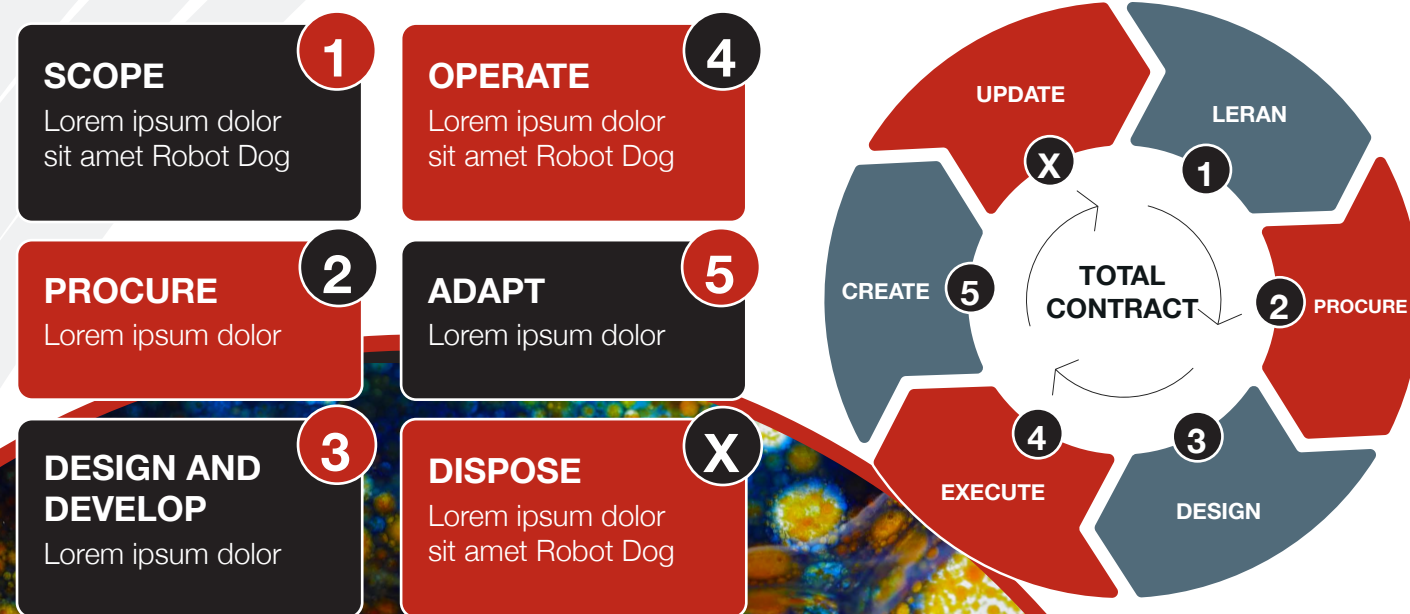
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Wider ABCD

ABCD Provide a Total Property Solution

We can support our clients throughout the entire lifecycle or at individual stages; offering specific services or a fully integrated solution. Our Contract Manager will be your single point of contact when managing additional services.

This Lifecycle has six stages:



Additional Property Expertise

Advisory & Services

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- Strategic estates review and advice
- Benchmarking and estates performance analysis
- Development and funding advice
- Acquisition due diligence

- Freehold or leasehold sales and acquisitions
- Asset and property management
- Replacement cost analysis (DRC)

Advisory Services Relevant to Biological

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Why ABCD

Single point of contact for Biologicala



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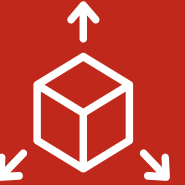
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Pricing

COSTINGS	
Contract Management	£XX.ABCDX
Hard Services Figure	£XX,ABCDABCD
Janitorial	£XX,ABCD
Security Reception	£XX,ABCD
Waste	£XX.ABCDX

Burt Jones
Business Development Manager
07707 007 770
burt.jones@ABCDxx.com

